



## VOLUTEERS - RESERVISTS: SOUTH AFRICAN POLICE SERVICE

The South African Police Service invites members of the community that is energetic, intelligent, physically and mentally fit and that is dedicated with the desire to serving their country on a voluntary basis as Reservists, to assist the South African Police Service in the fight against crime.

**A Reservist performs voluntary duty in the South African Police Service without any expectation of receiving compensation for such duty.**

In terms of the Regulations of the South African Reserve Police Service you may be called up by the National Commissioner to perform duties in order to strengthen and support the Police in performing its constitutional mandate as set out in Section 205 of the Constitution of the Republic of South Africa, 1996 and that **you will not receive remuneration** (unless so called up).

You will be expected to perform a minimum of sixteen (16) hours voluntary duty per month.

### **Basic appointment requirements:**

	<b>GENERIC REQUIREMENTS</b>
RESIDENCY	is a <b>South African citizen</b> by birth
AGE	at least <b>20 years and below 50 years of age</b> of which documentary proof must be furnished
MEDICAL EVALUATION	completes a <b>health questionnaire</b> determine by the National Commissioner, at his or her own cost, that is confirmed by a registered medical practitioner.
FITNESS	is <b>medically mentally and physically fit</b> to perform the duties of a reservist
CHARACTER	is of <b>good and sound character</b> , for which positive background enquiries must be obtained
PSYCHOMETRIC ASSESSMENT	fits the <b>psychometric profile</b> and has successfully completed any other test that may be determined by the National Commissioner
QUALIFICATION	is in possession of at least a <b>senior certificate (Grade 12)</b> or has successfully completed a SAQA accredited NQF level 4 qualification of which documentary proof must be provided
LANGUAGE PROFICIENCY	is able to <b>speak, read and write</b> at least two official languages, of which one must be <b>English</b>
VETTING PROCESS	allow his or her <b>fingerprints and DNA</b> sample to be taken completes an <b>assessment questionnaire</b> is <b>vettted or screened</b>
TRAINING	is prepared to <b>undergo such training</b> as may be determined by the National Commissioner
PRESCRIBED OATH	is prepared to take the <b>oath of office</b>
RETIREMENT AGE	understands that his or her <b>services may be terminated at the age of 60</b>
EMPLOYMENT	<b>applicants who are employed</b> will receive preference (provides proof of employment)
PROOF OF RESIDENCE	provides <b>proof of his or her residential address</b>
CRIMINAL RECORD	does <b>not have a criminal record or any criminal or departmental cases pending</b> against him or her (all criminal or departmental cases must be declared)
TATTOO	does not have any <b>tattoo</b> marks of which will be visible if the person wears uniform, and that is irreconcilable with the objectives of the Service.

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**In accordance National Instruction 3 of 2014 of The Reserve Police Service the following persons will not be considered:**

\*Applicants who previously served in a Government Department and who were dismissed as a result of misconduct, or discharge as medically unfit from a previous employer are excluded; \*Members of the Regular Force of the National Defence Force referred to in section 52 of the Defence Act, 2002 (Act No. 42 of 2002); \*Holds a key position as determined by the Department of Labour. \* Holds any post or office in a political party, organization movement or body; \*Is actively involved in politics or who is an outspoken supporter of a political party and who may violate the non-partisan nature of the Police; \* Is a full-time or part-time journalist; \*does not have a fixed residential address; \*Is not in full-time employment; \*Is a scholar; \*Is a bouncer or chucker-out; \*Is a member of a municipal police service (including a local law enforcement officer); \*is in any manner connected to a brothel, escort agency or any such undertaking; \*is in any manner connected to a business or industry which had contracted with or submitted a tender to the State to render a service of supply a product to the Police; \*is in any manner whatsoever involved in – the private security industry / taxi industry / liquor trade or licences / private investigation services / operation of a scrap yard / micro lending services / tow-in or breakdown service / gambling industry / preparation or completion of applications for firearms licences / insurance investigations and investigations on behalf of agencies handling claims against the Road Accident Fund / trading in livestock, excluding such trading as part of bona fide farming activities / funeral undertaker.

**An appointment as a Reservist in the South African Police Service does not reserve any right or expectation to be translated, absorbed or appointed as an employee of the South African Police Service; or preferential treatment (of whatsoever nature) for consideration to be appointed as an employee of the South African Police Service. Should any Reservist wish to become an employee or a permanently employed member of the South African Police Service, the prescribed selection and appointment process of the South African Police Service will be followed and he/she must conform to all the prescribed requirements.**

#### **Recruitment / Selection / Appointment processes**

\*All applicants will be subjected to psychometric, medical evaluation at own expense and own medical practitioner / doctor and interview. \*The SAPS will also verify the criminal records, qualifications, driver's license, citizenship and residential address of each applicant. \*Applicants will be subjected to a vetting process which will include security screening and fingerprint verification. **\*The Criminal Law (Forensic Procedures) Amendment Act, Act 37 of 2013 requires that all new appointments in the SAPS as from 31 January 2015 provide a buccal (inside cheek) sample in order to determine their forensic DNA profile. The forensic DNA profile derived from the sample will be loaded to the Elimination Index of the National Forensic DNA Database.** \*The SAPS may also publish the names of applicants in the newspapers for public comments. \*In view of the physical demands of the Reservist Training Programme, applicants with chronic diseases, physical impairments or any other health conditions will be excluded. Applicants' failure to disclose the conditions will result in their withdrawal from the training programme on the determination thereof. \*In accordance with the SAPS Dress Order, applicants who have visible tattoos when wearing uniform will be excluded.

#### **Reservist Training Programme**

Selected candidates will be invited to attend the Reservist Training Programme.

The Reservist Training Programme will not be a once-off event and therefore successful candidates will have to avail themselves to attend the training sessions, after hours and on weekends. The training will consist of Orientation, distance learning, contact sessions, formative and summative assessments. Interested candidates will have to avail themselves to attend certain Learning areas (Orientation to SAPS / Law / Community Service Centre / Crime Investigation / Crime Prevention / Street Survival).

**The appointment as Reservist will only be effected on successful completion of the prescribed training.**

**Core Functions:** Successful Reservists will perform general functional policing duties in sectors at station level. As such, they will be carrying out one or more of the following functions:

\* Prevent, combat and investigate crime, \* Maintain public order, \* Protect and secure the inhabitants of the Republic and their property, \* Uphold and enforce the law

#### **How to apply:**

- Complete the prescribed application form in your own handwriting. These application forms can be obtained from your nearest SAPS Recruitment office or local Police Stations.
- Applicants must take note of the fact that application forms are not for sale and any payment offered by an applicant or promises provided in this regard will be investigated and may lead to criminal prosecution. Applicants may report such incidents to the National Anti Corruption Line at telephone number: 0800 701 701.
- Specify the Station for which you are applying.
- Make sure you have signed your application form in front of a commissioner of oath.
- Attach certified copies of your: \* ID Document, \* Driver's licence, \* Matric/Senior Certificate (Grade 12 certificate or equivalent qualification), \* Additional qualifications, \* Proof of permanent employment if applicable, \*Proof of residence.
- Attach a colour ID photograph on the prescribed application form.

You are advised to apply to joint as a reservist at a Station close to your place of residence as you will have to commute to and from the station with your own transport.

<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Western Cape          1<sup>st</sup> Floor Customs House          Lower Heerengracht Street          Cape town</p> <p><b>Enquiries: Lt Col Visser          (021) 467 8388</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Eastern Cape          Old Griffiths Mxenge Building Buffalo Street          East London</p> <p><b>Enquiries: Lt Col Matthassen          (040) 608 7157</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Northern Cape          Ltiho Printers Building          19 George Street          Kimberley</p> <p><b>Enquiries: Lt Col Senti          (053) 839 3776</b></p>
<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Free State          NO 126 Charlotte Mxeke Street Metpol Building 5<sup>th</sup> floor          Bloemfontein</p> <p><b>Enquiries: Lt Col Tshesebe (051)          507 6407</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Gauteng          16 Empire Road Parktown          Johannesburg</p> <p><b>Enquiries: Lt Col Henning          (011) 274 7455</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Limpopo          44 Schoeman Street          Landbank Building          Polokwane</p> <p><b>Enquiries: Lt Col Kgadima          (015) 290 6024</b></p>
<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          North West          2<sup>nd</sup> Floor Wespol Building          Corner Mandela Drive and Peter Mokaba Street          Potchefstroom</p> <p><b>Enquiries: Lt Col Koloti          (018) 299 7806</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Mpumalanga          4 Emhke Street          Nelspruit</p> <p><b>Enquiries: Lt Col Nkosi          (013) 762 4810</b></p>	<p><b>Application forms must be hand delivered to</b>  <b>A</b> Your nearest Police Station (HRM office) or  <b>B</b> The Provincial Recruitment Centre          Kwazulu Natal          6<sup>th</sup> floor Servamus Building          Braam Fischer Road          Durban</p> <p><b>Enquiries: Lt Col Govender          (031) 325 4808</b></p>

Correspondence will be conducted with successful candidates only. The South African Police Service is under no obligation to appoint any one in accordance with the advertisement. If you have not received feedback from the South African Police Service within 3 months of the closing date, please regard your application as unsuccessful.